

# WELCOME TO THEATRE CLASS!

## Where is my class?

Your class is at the **Hanna Building**. Located at [541 NE 20th Ave](#) in Suite 220 on the second floor. Students should enter the building on 20th Ave through the main doors, then head upstairs. Follow the purple signs to our location. Check out this quick [walkthrough video](#) of our new space!

**Parking:** Limited street parking is available surrounding the Hanna Building. For drop-off and pick-up families can use the loading zone located on 20th Ave. Please be mindful of timed parking restrictions to avoid ticketing. Plan on accompanying your child into our suite for drop off. Students 12+ will be permitted to leave our suite without a parent provided an off-site permission form is signed on the first day of class

## Drop off/Pick-up Information

Upon arriving to our classrooms an OCT staff member will greet you in the lobby of our suite and present your student with a nametag for the day. You will be asked to wait outside the classroom until the class start time. If your student has a full day of classes with us there will be a supervised lunch break in between classes. Please arrive as close to the class start time as possible as we do not offer before/after care!

For pick-up, please gather in the same general area where your student was checked-in by the OCT staff member. Once the class is over, students will be walked to the lobby of our suite by a staff member and be given the OK to leave with their parent/guardian. Please be as prompt for pick-up as possible as we do not offer after-care.



## What should I bring?

Please make sure your child wears comfortable clothing and closed-toed shoes. We'll be doing a lot of moving around!

Please also bring a water bottle or canteen and a nut-free small snack. If your child has a full-day of camp with us please pack a nut-free sack lunch. Please pack lunches that do not require refrigeration.

If your child must bring a cell phone or other mobile device please make sure that it is silenced during class.

## Who can I contact with questions?

If you have questions, first review our [Class Policies and FAQs](#) on our website. If you would like to talk to someone directly, please contact us:

Onsite Administrator: (971) 358-6548  
Nick Condon, Education Programs Coordinator (971)-358-6558  
Blake Wales, Education Director (503) 936-2616

