

REGISTER TODAY

ENROLL NOW TO ENSURE YOUR FALL CLASS



Student Name _____ Birth Date _____

Parent Guardian Name _____ E-mail _____

Day Phone _____ Evening Phone _____

Address _____

City _____ State _____ Zip _____

All students receive a free OCT t-shirt!

Please indicate size: Child M (10-12) Child L (14-16) Adult S Adult M Adult L Adult XL

OCT occasionally uses photos or video from Acting Academy classes for promotional use.

Do you grant permission for OCT to use photos or video of your child? Yes No

Please list the classes you want to take:

Class _____ Dates _____ Tuition _____

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Class _____ Dates _____ Tuition _____

Total Tuition Due.....\$ _____

Please accept my donation to the OCT Acting Academy Scholarship Fund.....\$ _____

Subtotal.....\$ _____

10% Discount if enrolling in more than one class or repeating class\$ - _____

Total Amount Due.....\$ _____

Total Payment Enclosed**.....\$ _____

Call 503-228-9571 for scholarship information.

***For details about 10% discounts see Info & Policies section below.**

****Total Due or \$25 deposit per class required (applied to tuition).**

Check VISA Master Card Card Number _____ Exp. Date _____

Signature _____

MAIL REGISTRATION TO:
Oregon Children's Theatre, 600 SW 10th, Suite 313, Portland, OR 97205

FAX REGISTRATION TO:
503-228-3545

One registration form per student. Please make check payable to OCT for full amount or \$25 non-refundable deposit per class (applicable to tuition), or fax with credit card info to OCT at 503-228-3545. Final payment is due 2 weeks prior to the first day of class.

INFO & POLICIES

QUESTIONS? – The staff at Oregon Children's Theatre is happy to help you make the right decision in choosing the best class for each student. Those interested in entering our Young Professionals program will meet with our education staff and together they will tailor a course of study suited to the student's needs and goals. Please feel free to call 503-228-9571 ext. 2.

REGISTRATION PROCEDURE – Registering for classes is easy! You may register by phone, fax, mail, or in person. All registration forms are processed in the order in which they are received. Phone: Call 503-228-9571 and register with a VISA or MasterCard.

Fax: Fax completed registration form and credit card information to 503-228-3545.

Mail: Mail completed registration form and payment to OCT, Attn. Education Dept., 600 SW 10th Ave., Suite 313, Portland, OR 97205.

In Person: Register by check, charge or money order. We are located in the Galleria Building, 600 SW 10th Ave., Suite 313, Portland. Our office hours are 9am to 5pm, Monday through Friday.

REGISTRATION DEADLINES – You may register up to the start of class provided there are still spaces available.

PAYMENT – A \$25 non-refundable deposit (applicable to tuition) per class is required at registration. Full payment is due no later than 2 weeks prior to the start of class.

CLASS CONFIRMATION – Once registered, you will receive a letter confirming your enrollment, stating your balance due and due date, the class location, and other general information. We will also send you a medical release form to complete, or you can download one on our website.

CANCELLATION POLICY – We will refund your tuition (less the \$25 non-refundable deposit) up to two weeks before the first day of class. Refunds/credits are not given for cancellations made less than two weeks before the first day of class.

DISCOUNTS – 10% discount cannot be combined with other offers. Receive a 10% discount (one discount available per student per term) for one of the following:

1. Multiple Class Discount: For students taking two or more classes in the same term. Excludes 1-day classes.
2. Family Discount: For families registering siblings for at least one class each in the same term.
3. Repeat Discount: For students repeating the same class during a different term.

SCHOLARSHIP – Scholarships are available. Families can call OCT Education Department at 503-228-9571 ext. 2.

CLASS CANCELLATIONS – Oregon Children's Theatre reserves the right to cancel any class if enrollment is insufficient. Any tuition paid will be refunded in full.